

Job Description

Job Title:	Children's Sight Loss Counsellor	Grade:	
Department:	Sight Loss Support Services	DBS Required:	Enhanced/Standard
Reports To:	Sight Loss Support Manger	Location:	Various
Contract Type:	Fixed Term	Hours Per Week:	21 hours

This job description is non-contractual and does not form part of your contract of employment. It is not intended to be exhaustive and is provided for guidance only. Due to changing nature and priorities you will, from time to time, be required to undertake other responsibilities of a similar nature that fall within your capabilities. Focus retains the right to change the job description or job title at any time.

Management Responsibility (delete if not applicable)

Direct Reports:	
Indirect Reports:	
Budget Responsibility	No

Purpose of Role

Focus Children's Sight Loss Counsellor will provide therapeutic support to children and young people living with visual impairments and/or additional disabilities.

The role involves delivering both one-to-one counselling and group wellbeing sessions within school settings and community environments, ensuring a safe, supportive, and confidential space. The postholder will also work with families and carers to support the wider wellbeing of the child.

You will be part of the Low Vision team within a charitable organisation supporting individuals affected by sight loss and related disabilities.

Key Outcomes of the Role

1. Improved emotional wellbeing and resilience of children and young people with sight loss
2. Delivery of high-quality, accessible counselling and therapeutic support
3. Positive engagement with families, carers, schools, and partner organisations
4. Safe and effective safeguarding practices consistently applied
5. Development and continuous improvement of counselling services
6. Accurate and compliant record-keeping and case management

Key Responsibilities

Therapeutic Support Delivery

1. Deliver one-to-one therapeutic counselling sessions to children and young people with sight loss and/or additional needs
2. Plan and facilitate group wellbeing and therapeutic sessions for children and families
3. Adapt therapeutic approaches to meet a wide range of needs and abilities

Collaboration and Service Development

1. Work collaboratively with schools, families, carers, and external professionals
2. Contribute to the ongoing development and evaluation of the counselling service
3. Attend and engage in clinical supervision (external or internal as required)

Safeguarding, Compliance and Administration

1. Maintain accurate, confidential, and up-to-date client records in line with organisational policies
2. Conduct risk assessments and follow safeguarding procedures appropriately
3. Ensure compliance with professional, ethical, and organisational standards
4. Undertake any other duties as reasonably required

Person Specification

Essential

- Experience of working with children in a therapeutic setting
- Excellent listening and communication skills
- Empathy, sensitivity, and a non-judgemental approach
- Ability to build rapport quickly with children and families
- Strong emotional resilience and ability to manage challenging situations
- Adaptable communication style for a range of needs and abilities

- Self-motivated and reflective practitioner
- Strong organisational and time management skills
- Ability to work independently and as part of a multidisciplinary team
- Competent IT and record-keeping skills

Desirable

- Membership or accreditation with a professional body (e.g. BACP, UKCP, NCPS)
- Experience working with children with sensory impairments or additional needs
- Experience working in school or community settings

All employees are expected to:

1. Be flexible in their duties and responsibilities and may be asked to perform other duties which reasonably correspond to the general character of their job and level of responsibility.
2. Promote and safeguard the welfare of adults and children at risk
3. Maintain confidentiality of data and information that is sensitive to the Organisation, in line with policy and GDPR
4. Maintain personal and professional development activities to meet the changing demands of their role
5. Ahere to all Focus policies
6. Take a proactive approach to managing their own and others Health and Safety in line with requirements and Focus procedures.

Equality, Diversity and Inclusion

At Focus Birmingham, we are committed to equality, diversity and Inclusion. We value the unique experiences, perspectives and strengths that people bring and believe this makes our organisation stronger. We welcome applications from people of all backgrounds and are committed to creating a workplace where everyone feels respected, included and able to thrive.